

Date Rec. \_\_\_\_\_

Resv. No. \_\_\_\_\_

**HOTEL RESERVATION FORM  
GENERAL GRAND CHAPTER, ORDER OF THE EASTERN STAR  
OCT. 25<sup>TH</sup> – NOV. 2<sup>ND</sup>, 2018**

**Reservations must be received by Oct. 4, 2018**

MAIL TO: Michael H. Feit, GGC Housing Chairman  
PO Box 65455  
Orange Park, FL 32065-5455

PHONE: (904) 264-2040  
FAX: (904) 269-8174  
E-mail: oesjoy@att.net

1. Reservations **MUST** be made through the Housing Chairman **ONLY**, by **Oct. 4<sup>th</sup>, 2018**
2. Hotel **WILL NOT** take telephone reservations for special OES Rates.
3. **DO NOT SEND ANY MONEY WITH THIS FORM.** A **confirmation # will be sent directly from the hotel** Please complete the bottom of this form regarding billing information as required for reservation/confirmation.
4. Credit card **may** be charged 1<sup>st</sup> night deposit 21 days prior to Arrival date.
5. Cancellations must be made at least **5 business days before arrival to avoid forfeiture of deposit with hotel.**
6. **ANY** changes in reservations, cancellations or additional rooms must be made directly with the Housing Chairman  
**Alterations to arrival/departure dates must be made 5 business days prior to arrival!** Alterations to original reservations made **less** than 5 business days may result in hotel guest being responsible for full payment of original reservation.
7. **“Early Departure Fee”** (\$100.00) **MAY** be charged.
8. Hotel assignments will be based on availability by the Hotel.
9. Signature on this form acknowledges all conditions as stated above.

**Hotel** **NO RESORT FEE!!!** **Self-Parking “COMPLEMENTARY” for Registered Hotel Guests!!!**

Orlando World Center Marriott Resort & Convention Center **\$176.00 + tax** **Single/Quad**

**Same Rate 3 Days Pre & 3 Days Post Based On Availability!!!**

8701 World Center Drive, Orlando, FL. 32821

407-238-4200 [WorldCenterMarriott.com](http://WorldCenterMarriott.com)

Complimentary Internet for Marriott Reward Members” **(Sign Up Now)**

**“EVERYTHING UNDER ONE ROOF --- LARGEST MARRIOTT IN THE WORLD”**

ROOM TYPE: (PLEASE CHECK) \_\_\_\_\_ One Person \_\_\_\_\_ Two People \_\_\_\_\_ Three People \_\_\_\_\_ Four People  
\_\_\_\_\_ 2 Doubles \_\_\_\_\_ King

SPECIAL REQUEST: Handicap \_\_\_\_\_ **NOTE: ALL handicap rooms only have One (1) King bed!**

**ARRIVAL DATE:** \_\_\_\_\_ **DEPARTURE DATE:** \_\_\_\_\_

**PLEASE PRINT OR TYPE CLEARLY BELOW**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ **E-Mail** \_\_\_\_\_

Names & Titles of additional room occupants: required because of 911 / Homeland Security

2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_

**CREDIT CARD INFORMATION**

**Hotel will not accept reservation without a credit card guarantee**

CARD TYPE: VISA: \_\_\_\_\_ MASTERCARD: \_\_\_\_\_ AMEX: \_\_\_\_\_ DISCOVER: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

NAME OF CARD HOLDER: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**PLEASE CHECK ONE:** FLYING IN \_\_\_\_\_ DRIVING \_\_\_\_\_ CHARTER BUS \_\_\_\_\_ TRAIN \_\_\_\_\_

**Marriott Reward Member Number** \_\_\_\_\_

**Reservation request form MUST be signed in order to be processed by the hotel**



TM



*Please DO NOT write below line*

# of nights \_\_\_\_\_ (Office use only)